



## **FORWARD PLAN OF CABINET AND COUNCIL DECISIONS**

The Council is required to give at least 28 clear days' notice of the making of key decisions.

**This Forward Plan sets out matters which will be the subject of a Council or Cabinet decision and any Key decision to be taken by the Cabinet on the dates indicated. The Forward Plan includes ALL reports to be considered by the Cabinet including those which make recommendations to subsequent meetings of the full Council.**

**The Cabinet is made up of the following members of the Rutland County Council:**

Mr O Hemsley	-	Leader and Portfolio Holder for Rutland One Public Estate & Growth, Tourism & Economic Development, Resources (other than Finance)
Mr G Brown	-	Deputy Leader and Portfolio Holder for Regulatory Services, Waste Management, Planning Policy & Operations, Property Services, Finance including Revenues & Benefits and Internal Audit
Mr R Foster	-	Portfolio Holder for Safeguarding – Children & Young People, Armed Forces Champion
Mrs L Stephenson	-	Portfolio Holder for Culture and Leisure, Highways and Transportation
Mr A Walters	-	Portfolio Holder for Safeguarding – Adults, Public Health, Health Commissioning, Community Safety & Road Safety
Mr D Wilby	-	Portfolio Holder for Lifelong Learning, Early Years, Special Educational Needs & Disabilities, Inclusion

**Key decisions relate to those executive decisions which are likely to:**

- result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the local authority.

**NB: Not all decisions to be taken by the Cabinet will be key decisions.**

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a weekly basis. The dates detailed within the Plan are subject to change. Any comments or questions should be submitted in writing and addressed to the Reporting Officer specified in the Plan. General enquiries about the Plan itself should be addressed to the Governance Team, Tel: 01572 722577 or e-mail [governance@rutland.gov.uk](mailto:governance@rutland.gov.uk)

The Plan indicates those matters which the Cabinet or Council intends to consider in private. **Any representations regarding the intention to consider a key decision in private, either wholly or partly, should be submitted in writing to the Chief Executive, Tel: 01572 722577, or e-mail: [chiefexec@rutland.gov.uk](mailto:chiefexec@rutland.gov.uk) . To enable the Cabinet to consider and publish its response to a representation, the submission should be received no later than 4.30pm on the day before the Cabinet meeting which is prior to the meeting at which the key decision is due to be made.** It should be noted that in most cases the final decision on whether to go into private session will be made by the Cabinet at the meeting when the key decision is due to be considered.

Members of the public are invited to attend any of the meetings listed in the Plan. The documents listed can be viewed free of charge at the Council's offices at the address above or on the website [www.rutland.gov.uk](http://www.rutland.gov.uk) . Hard copies can be provided upon request to Customer Services, Tel: 01572 722577 or e-mail: [enquiries@rutland.gov.uk](mailto:enquiries@rutland.gov.uk) and upon payment of copying and postage charges. Relevant documents other than those listed may be submitted to the Council or Cabinet. Viewing and the provision of hard copies is as above.

All decisions will be posted on the Council's website, as above, and on the notice board in Customer Services at the Council's offices.

\*\* The reference number indicates the date the item first appeared on the Forward Plan.

\* Scrutiny Panel Remit indicates the relevant Scrutiny Panel jurisdiction for each report. Each Scrutiny Panel will decide which items to take forward as Agenda items through consideration of the current Forward Plan at respective Scrutiny Panel Meetings.

### FORWARD PLAN

Publication date 23 November 2018

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER **	DOCUMENTS TO BE SUBMITTED	SCRUTINY PANEL REMIT*
17 DEC 2018	<b>Poverty Report</b>	<b>COUNCIL</b>				FP/261018	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
17 DEC 2018	<b>Committee Recommendations to Council -</b> <ul style="list-style-type: none"> <li>• Oakham Town Task and Finish Group Final Report</li> </ul>	<b>COUNCIL</b>				FP/231118	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
18 Dec 2018	<b>Barrowden &amp; Wakerley Neighbourhood Plan Submission Draft -</b> To seek Cabinet's authorisation to carry out consultation on the Barrowden & Wakerley Neighbourhood Plan followed by submission to an independent examiner and holding of a local referendum.	Cabinet	Yes		Strategic Director for Places (Mr R Ranson)	FP/170518	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel

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18 Dec 2018	<b>Mid-Year Performance Report</b>	Cabinet	Yes		Chief Executive (Mrs H Briggs)	FP/161118	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	All
18 Dec 2018 <b>21 JAN 2019</b>	<b>St George's Barracks Evolving Masterplan and Draft HIF Business Case -</b> To consider the Master Plan, Housing Infrastructure Fund submission and public engagement strategy.	Cabinet <b>COUNCIL</b>	Yes		Chief Executive (Mrs H Briggs)	FP/260718	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
18 Dec 2018	<b>Future Delivery of Facility Management Services -</b> Cabinet to consider and approve recommendations for the future delivery of Facility Management Services	Cabinet	Yes		Strategic Director for Places (Mr A Edwards)	FP/191018	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
18 Dec 2018	<b>SEND Capital Programme Update -</b> Informing Cabinet of the clear plans for establishing and Enhanced Resourced SEND provision in Rutland	Cabinet	No		Strategic Director for People (DCS) (Dr T O'Neill)	FP/240818	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Children and Young People Scrutiny Panel

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18 Dec 2018	<b>Rutland Adult Learning and Skills Annual Report 2017/18</b> - To note the annual report of the Rutland Adult Learning and Skills Service.	Cabinet	Yes		Director for People (DAS) (Mr B Shore)	FP/140918	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Adults and Health Scrutiny Panel
18 Dec 2018	<b>Additional Highways Funding Allocation</b> - Allocation of additional highways maintenance funding awarded following November's Budget announcement.	Cabinet	Yes		Strategic Director for Places (Mr N Tomlinson)	FP/161118	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
18 Dec 2018	<b>Corporate Health and Safety Policy</b>	Cabinet	No		Strategic Director for Places (Mr M Loran)	FP/231118	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
15 Jan 2019	<b>Draft Budget</b> - To approve the draft 2019/20 revenue and capital budget for consultation	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/070618	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
15 Jan 2019 <b>25 FEB 2019</b>	<b>Treasury Management Strategy</b> - To approve the Treasury Management Strategy (Investment Strategy, Borrowing Strategy) which sets a framework for the	Cabinet <b>COUNCIL</b>	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/260718	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel

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	Council's investment and borrowing activity for 2019/20							
15 Jan 2019	<p><b>Future Options for the Provision of Domestic Abuse and Sexual Violence Services in Rutland -</b></p> <p>To provide an overview of our current services, outline the work undertaken so far with Leicestershire and Leicester to recommission services. Requesting approval to go out to public consultation on the potential service delivery models.</p>	Cabinet	Yes		Director for People (DAS) (Ms K Kibblewhite)	FP/161118	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Adults and Health Scrutiny Panel
<b>21 JAN 2019</b>	<p><b>Cabinet Recommendations to Council -</b></p> <ul style="list-style-type: none"> <li>• St George's Evolving Masterplan and Draft HIF Business Case</li> <li>• Corporate Health and Safety Policy</li> </ul>	<b>COUNCIL</b>				FP/070918	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	

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21 JAN 2019	<b>Review of Polling Districts and Polling Places</b>	<b>COUNCIL</b>			Strategic Director for Resources (Mr J Barnes)	FP/050718	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
19 Feb 2019 11 MAR 2019	<b>Rutland County Council Constitution</b> - To approve a revised version of the RCC Constitution	Cabinet <b>COUNCIL</b>	Yes		Strategic Director for Resources (P Horsfield)	FP/240818	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
19 Feb 2019	<b>Quarter 3 Finance Management Report -</b> To inform on how the Council is performing against its revenue and capital budgets.	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/240818	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	All
19 Feb 2019 25 FEB 2019	<b>Fees and Charges 2019/20 -</b> To seek approval for the level of fees and charges for services provided by the Council, for the financial year 2019/20	Cabinet <b>COUNCIL</b>	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/231118	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
19 Feb 2019 25 FEB 2019	<b>Final Budget -</b> To approve the 2019/20 revenue and capital budget.	Cabinet <b>COUNCIL</b>	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/240818	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
19 Feb 2019	<b>Write Off of Irrecoverable</b>	Cabinet	Yes		Strategic Director for Resources	FP/240818	It is not anticipated that there will be	Growth, Infrastructure

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	<b>Amount -</b> To seek approval to write off irrecoverable amounts.				(Mr S Della Rocca)		any documents other than the report and relevant appendices to be published	and Resources Scrutiny Panel
19 Feb 2019	<b>Highways Capital Maintenance Programme -</b> To determine the programme for Highways Capital Maintenance spend.	Cabinet	Yes		Strategic Director for Places (Mr N Tomlinson)	FP/231118	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
<b>25 FEB 2019</b>	<b>Council Tax</b>	<b>COUNCIL</b>	No		Strategic Director for Resources (Mr S Della Rocca)	FP/240818	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
<b>25 FEB 2019</b>	<b>Cabinet Recommendations to Council -</b> <ul style="list-style-type: none"> <li>• Final Budget</li> <li>• Treasury Management Strategy</li> <li>• Fees and Charges 2019/20</li> </ul>	<b>COUNCIL</b>	No			FP/070918	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
<b>11 MAR 2019</b>	<b>Cabinet Recommendations to Council -</b> <ul style="list-style-type: none"> <li>• Rutland County Council Constitution</li> </ul>	<b>COUNCIL</b>				FP/161118	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	

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19 Mar 2019	<b>Cabinet</b>	Cabinet	Yes			FP/161118	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
16 Apr 2019	<b>Annual Parking Review</b>	Cabinet	Yes		Strategic Director for Places (Mr D Pye)	FP/051018	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
16 Apr 2019	<b>Local Transport Plan - Moving Rutland Forward</b>	Cabinet	Yes		Strategic Director for Places (Mr D Pye)	FP/051018	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel